

HURRICANE SANDY RESPONSE AND RECOVERY FUND

GRANT GUIDELINES AND PROPOSAL INSTRUCTIONS

These guidelines and proposal instructions apply to current and former grantee partners of The New York Women's Foundation.

MISSION

The New York Women's Foundation® is a voice for women and a force for change. We are a cross-cultural alliance of women catalyzing partnerships and leveraging human and financial capital to achieve sustained economic security and justice for women and girls. With fierce determination, we mobilize hearts, minds and resources to create an equitable and just future for women, families and communities in New York City.

OUR COMMITMENT

Driven by our commitment to advance and ensure economic security for New York City's women, trans-women, gender non-conforming individuals, and their families and by our imperative to respond to women and families in the aftermath of Hurricane Sandy, The New York Women's Foundation announces the establishment of the NYWF Hurricane Sandy Response and Recovery Fund (The Fund).

The Fund will commit up to \$1 million dollars to be used this year and in the next 3 years, as needed, to re-build safety and economic security for already disadvantaged women and families impacted by Hurricane Sandy in the areas of the five boroughs that were hardest hit. In 2012, the Fund will distribute \$250,000 to address the immediate needs of these women and families. Beginning in 2013, The Foundation will assess continuing needs and designate up to \$250,000 annually, through 2015, to address the longer term economic security, safety and health needs that may continue to be heightened for these families due to the lingering and extended effects of Sandy's disruption.

The Fund will mobilize resources to:

- Address the immediate needs of women, trans-women, gender non-conforming individuals, and families most impacted by the storm.
- Increase the institutional capacity of current and former NYWF grantee partners to respond to immediate needs of communities impacted by the storm.
- Align our responses with other sectors to streamline and accelerate recovery.

2012 GRANTMAKING GUIDELINES

In 2012, NYWF will distribute \$250,000 to address the immediate needs of women, trans-women, gender non-conforming individuals, and families most impacted by Hurricane Sandy. Grant awards of up to \$25,000 will be made to applicant organizations to support response and recovery efforts undertaken between November 1, 2012 and February 28, 2013.

TARGET POPULATIONS

The Fund will support women, trans-women, gender non-conforming individuals, and families impacted by the Hurricane Sandy, and who live at or below the poverty level, in public housing communities, are single female heads of households, are immigrants and/or older women. Funds will be targeted to current and former NYWF grantee partners located in and/or serving women and families communities hardest hit by Hurricane Sandy, such as: Broad Channel, Classon Point, City Island, Coney Island, Far Rockaway, Lower East Side, Red Hook, and Staten Island.

APPLICATION PROCESS

Applications will be accepted on an on-going basis beginning Tuesday, November 13, 2012 through Wednesday, November 28, 2012 at 11:59 p.m. Applicants will be notified of funding decisions on Wednesday, December 12, 2012. All applications for The NYWF Hurricane Sandy Response and Recovery Fund should be submitted online.

APPLICATION INFORMATION SESSIONS

Applicant organizations are encouraged to attend **one** of the following information sessions via conference call on:

- **Friday, November 16, 2012 from 11:00 a.m. – 12:00 p.m.**
- **Monday, November 19, 2012 from 2:30 p.m. – 3:30 p.m.**

At these sessions, Foundation staff will discuss the Foundation's grant application process and guidelines. To register for one of these sessions, please e-mail Jillian Drummond, NYWF Program Associate, at jdrummond@nywf.org no later than **Thursday, November 15, 2012. Conference call information will be provided upon registration.**

FUNDING AREAS

The NYWF Hurricane Sandy Response and Recovery Fund will support community efforts that enable our target populations to maintain and restore stability, safety and economic security in the aftermath of Hurricane Sandy. Applicant organizations may apply for funding in one or both of the following funding areas:

1. STABILITY AND SAFETY

We will support programs that strengthen stability and safety of our target populations through a variety of strategies such as, intensive case management services; urgent mental health, domestic violence and sexual harassment crisis intervention services; provision of emergency funds for replenishment of food and clothing; rental and housing assistance; emergency transportation; and increasing access to work and income supports, such as child care, after-school programs, and government benefits.

2. ORGANIZATIONAL SUPPORT

The Fund will support the infrastructure needs of former and current grantee partners responding to this emergency. We will consider requests to restore operational capacity by repairing infrastructure damages sustained during the storm. In addition, we will support requests to increase organizational capacity in response to increased community needs, such as volunteer and resource coordination, etc.

APPLICANT CRITERIA

The NYWF Hurricane Sandy Response and Recovery Fund welcomes applications from current and former grantee partner organizations. All applicants must:

- Expend funds within the grant period, November 1, 2012 – February 28, 2013;
- Be a registered 501(c)3 nonprofit organization; or have a fiscal sponsor;
- Be located within and/or serve communities hardest hit by Hurricane Sandy, such as: Broad Channel, Classon Point, City Island, Coney Island, Far Rockaway, Lower East Side, Red Hook, and Staten Island;
- Be working towards gender, racial, economic and social justice;
- Be diverse and inclusive;
- Foster women's leadership, that is, women have the ability to influence decision-making by serving as Executive Director, on the organization's or program's leadership team, and/or on the board of directors or an advisory committee;
- Encourage the involvement of program participants and constituents in the decision-making process and in assuming leadership positions;
- Be community-based, which may be defined by geography, shared interest and/or heritage;
- Be committed to documenting impact and using data to inform program development.

The NYWF Hurricane Sandy Response and Recovery Fund **does not** provide funds to:

- campaigns to elect candidates to public office
- capital fund projects
- endowments
- feasibility studies
- fundraising events
- individuals
- needs assessments
- programs located outside the five boroughs of New York City
- programs that do not comply with federal, state, or local equal employment statutes
- programs to promote religious activities
- public or private schools, colleges or universities
- real estate purchases
- summer-only programs

PROPOSAL INSTRUCTIONS

Current grantee partners with grant awards from Fall 2011 and Spring 2012, please visit [\[insert link here\]](#) to access The NYWF Hurricane Sandy Response and Recovery Fund Application.

You are required to submit the following attachment with your application*:

- 1) Budget Form (see attached)
- 2) Images and/or other supporting documents (optional)

Former grantee partners, please visit [\[insert link here\]](#) to access The NYWF Hurricane Sandy Response and Recovery Application.

You are required to submit the following attachments with your application*

1. Budget Form (see attached)
2. Organization budgets for 2012 and 2013 fiscal years.
3. Two most recent audited financial statements.
4. 501(c) 3 designation letter.
5. A list of your board of directors including organizational affiliation, occupation, race, ethnicity, and gender of each board member.
6. One-paragraph resumes or biographical statements of key staff, including the Executive Director. Include the names, titles, and relevant qualifications for each.
7. Images and/or other supporting documents (optional)

****All attachments must be submitted as PDF documents.***

If you have any questions contact Jillian Drummond, NYWF Program Associate, at 646-564-5973 or jdummond@nywf.org